

# DESERT HILLS

## PLASTIC SURGERY CENTER

10001 South Eastern Avenue, Suite 406  
Henderson, Nevada 89052

### Patient Registration Form

(Please Print All Information)

Date: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_  
Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Social Security Number (SSN#) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Phone # \_\_\_\_\_  
Street Address \_\_\_\_\_ Apt # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Employer \_\_\_\_\_ Marital Status \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Email address \_\_\_\_\_

How did you hear about our office?  Doctor \_\_\_\_\_  Internet \_\_\_\_\_  Real Self \_\_\_\_\_  Other \_\_\_\_\_

Spouse/Parent Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

In Case of Emergency Name \_\_\_\_\_

(Nearest Relative not living with you, or Personal Contact)

Relation to Patient \_\_\_\_\_ Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Primary Insurance \_\_\_\_\_ Phone # \_\_\_\_\_  
Policy Holder's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Group # \_\_\_\_\_ ID # \_\_\_\_\_

**WE WILL NEED A PICTURE I.D.  
WE MAY ASK FOR A COPY OF YOUR INSURANCE  
CARD, IF NECESSARY**

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### Patient Information and Health History

Patient Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Email address: \_\_\_\_\_

Referred By: \_\_\_\_\_

Primary Care Doctor: \_\_\_\_\_

Reason for Visit: \_\_\_\_\_

List Medical Problems or Illnesses: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List **All** previous Cosmetic Surgeries or Procedures (with relevant dates if known): \_\_\_\_\_

\_\_\_\_\_

List **All** other Surgeries

\_\_\_\_\_

\_\_\_\_\_

Have you ever had problems or complications associated with previous surgery or anesthesia? Yes No (circle one).  
If yes, describe:

\_\_\_\_\_

\_\_\_\_\_

List any medications you are taking, including vitamins or herbal medicines: \_\_\_\_\_

\_\_\_\_\_

List any allergies to any medicines or materials: \_\_\_\_\_

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### PAST MEDICAL HISTORY

*Have you ever had any of the following? (Please circle the appropriate response)*

Heart Disease	Yes	No	Heartburn/reflux	Yes	No
Lung Disease	Yes	No	Mitral Valve Prolapse	Yes	No
Diabetes	Yes	No	Breathing Difficulties	Yes	No
MRSA(Staph Infections)	Yes	No	Cold Sores	Yes	No
High Blood Pressure	Yes	No	Varicose Veins	Yes	No
Asthma	Yes	No	Joint Replacement	Yes	No
Blood Clots in legs	Yes	No	Skin Cancer	Yes	No
Shingles	Yes	No	If (Yes), Where? _____		
Herpes Virus	Yes	No	Arthritis	Yes	No
Accutane use	Yes	No	Thyroid Disease	Yes	No
HIV or Aids	Yes	No	Kidney Disease	Yes	No
Hepatitis	Yes	No	Inflammatory Bowel Disease	Yes	No
Stroke	Yes	No	Addiction	Yes	No
Mental Illness	Yes	No	Nausea with Medications	Yes	No

### FAMILY HISTORY

*Have any of your relatives had any of the following? (Please circle the appropriate response)*

Breast Cancer	Yes	No	Stroke	Yes	No
Melanoma	Yes	No	Mental Illness	Yes	No
Heart Disease	Yes	No	Bleeding Disorder	Yes	No
High Blood Pressure	Yes	No	Cancer	Yes	No
Blood clots (DVT)	Yes	No	If so, what kind? _____		
Diabetes	Yes	No	Any other? _____		
Kidney Disease	Yes	No			

### OPHTHALMOLOGIC HISTORY

*Do you have any of the following?*

Abnormal Visual Acuity	Yes	No	Near or Farsighted ( <i>please circle one</i> )	Yes	No
Glasses	Yes	No	Dry Eyes	Yes	No
Contacts	Yes	No	Edema	Yes	No
Glaucoma	Yes	No	Cataracts	Yes	No
Visual Field Disturbance	Yes	No	Tearing	Yes	No
Facial Muscle/Nerve Problems	Yes	No	Allergies	Yes	No
Previous Eye Surgery	Yes	No			
If yes, what kind? _____					

### REVIEW OF SYSTEMS

*Have you had any of the below listed symptoms in the past year?*

Fever & Chills	Yes	No	Abdominal Pain	Yes	No	Swollen Feet	Yes	No
Skin Lesion/Rash	Yes	No	Chronic Cough	Yes	No	Constipation	Yes	No
If yes, where: _____			Headache	Yes	No	Heartburn or Reflux	Yes	No
Dry Eyes	Yes	No	Sore Throat	Yes	No	Breast Lump	Yes	No
Ear Infection	Yes	No	Taken Steroids	Yes	No	If (Yes) Where _____		
Sinusitis	Yes	No	Depression	Yes	No	Any Biopsy? _____		
Joint or Muscle Pain	Yes	No	Easy Bruising or Bleeding	Yes	No	Seizures	Yes	No
If (Yes) Where _____			Wheezing	Yes	No	Wear Contact Lenses	Yes	No
Urinary Infection	Yes	No	Anxiety	Yes	No	Keloid Scarring	Yes	No
Back Pain	Yes	No	Neck Pain	Yes	No	Dentures	Yes	No
Hypertrophic Scarring	Yes	No	Pigmented (dark) scars	Yes	No	Skin sensitivity	Yes	No
Breast Pain	Yes	No	Severe allergies	Yes	No	Motion Sickness	Yes	No
Chest Pain	Yes	No	Acne/frequent breakouts	Yes	No			
Weight Change / Gain _____ Loss _____			Current Weight _____			Height _____		
Ethnicity _____			What is your Ideal/Realistic Weight? _____					

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**SOCIAL HISTORY**

**Job Description:** \_\_\_\_\_

**Employer:** \_\_\_\_\_

Do you or did you ever smoke cigarettes? Yes No If so, how many packs per day? \_\_\_\_\_

When did you quit? \_\_\_\_\_

Alcohol Use? Yes No # of Alcohol drinks per week? \_\_\_\_\_

Recreational Drug use? Yes No What kind? \_\_\_\_\_

**Married Or Single (circle one)**

Exercise Routine: \_\_\_\_\_

Dietary Habits/Preferences: \_\_\_\_\_

Hobbies or Activities you enjoy: \_\_\_\_\_

Do you have any special events coming up that you want to look great for? (for example, reunion, wedding, trip)

\_\_\_\_\_

When is the event? \_\_\_\_\_

What are the top two things you like least about your body? \_\_\_\_\_

What are the top two things you like least about your face? \_\_\_\_\_

**WOMEN ONLY**

Number of pregnancies \_\_\_\_\_ Any problems or complications with previous pregnancy? Yes No

If yes, describe: \_\_\_\_\_

Date of last menstrual period \_\_\_\_\_

Number of children \_\_\_\_\_ Date of last Mammogram (xray study)

\_\_\_\_\_

Did you breast feed? Yes No, Do you do regular breast self- examinations? Yes No

Are you planning on more children? Yes No, Do you want to breast feed more children? Yes No

**SKIN EVALUATION** *What best characterizes your skins reaction to sun exposure (without sunscreen). Check the most appropriate response.*

- \_\_\_\_\_ 1) Always burns, never tans
- \_\_\_\_\_ 2) Usually burns, tan with difficulty
- \_\_\_\_\_ 3) Sometimes mildly burns, tans average
- \_\_\_\_\_ 4) Rarely burns, tans with ease

Describe your current facial/skin care regimen:

\_\_\_\_\_

\_\_\_\_\_

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**NON-SURGICAL TREATMENTS** *Have you had any of the following? Yes or No*

Botox/Dysport/Xeomin Yes No If yes, when was your last treatment? \_\_\_\_\_  
How long did it last? \_\_\_\_ months.

**FILLERS** *Have you had any of the following? Yes No*

Belotero Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Radiesse Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Voluma Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Bellafil/Artefill Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Restylane Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Sculptra Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Juvederm Yes No What area? \_\_\_\_\_ When was your last treatment? \_\_\_\_\_  
Fat Injections Yes No What area? \_\_\_\_\_  
Other Injectable Material Yes No What kind? \_\_\_\_\_  
Location? \_\_\_\_\_ When? \_\_\_\_\_

**SKIN RESURFACING** *Have you had any of the following? Yes No*

Laser Treatments Yes No If yes, what kind? \_\_\_\_\_ When? \_\_\_\_\_  
Chemical Peels Yes No If yes, what kind? \_\_\_\_\_ When? \_\_\_\_\_  
Surgical Dermabrasion (not microdermabrasion) Yes No If yes, when? \_\_\_\_\_

**WHAT COSMETIC SURGERY PROCEDURES HAVE YOU DONE BEFORE AND LIKED?**

\_\_\_\_\_  
\_\_\_\_\_

**WHAT COSMETIC SURGERY PROCEDURES HAVE YOU DONE BEFORE AND DISLIKED?**

\_\_\_\_\_  
\_\_\_\_\_

**WHAT ARE YOU INTERESTED IN TRYING?**

\_\_\_\_\_

**WHEN DO YOU WANT TO DO SURGERY OR YOUR PROCEDURE? (CHECK ONE)**

\_\_\_\_ As soon as possible \_\_\_\_ One week \_\_\_\_ One month \_\_\_\_ Two months \_\_\_\_ 4 months \_\_\_\_ 6 months  
\_\_\_\_ A particular date or season (please name): \_\_\_\_\_

**WHAT IS YOUR BUDGET AND REALISTICALLY HOW MUCH DO YOU WANT TO SPEND?**

\$ \_\_\_\_\_

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CONTACT INFORMATION

**I wish to be contacted in the following manner (check that apply):**

- Home telephone \_\_\_\_\_
- o.k. to leave message or talk to other family members about my medical condition.
  
- Work number \_\_\_\_\_
- Leave message with call back number only
  
- Cell telephone \_\_\_\_\_
- o.k. to leave message with detailed information.
  
- Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

=====

FOR OFFICE USE ONLY:

HISTORY REVIEWED BY:

DATE:

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### Financial Policy - Cosmetic/ Cash Patient

All payments are due at the time of service, no exceptions. If you are having an in-office procedure or an outpatient surgery, you will be asked to pay a \$500.00 non-refundable deposit, which will be subtracted from your surgery fee. We will not schedule your surgery until the deposit is received. The remainder of the monies will be collected at your pre-op visit. **NO EXCEPTIONS.** We will accept Visa/MasterCard/American Express, cash or a cashier's check payable to Desert Hills Plastic Surgery. **NO PERSONAL CHECKS ACCEPTED.** If your surgery is cancelled before 2 business days, you will be refunded the amount paid, *minus* the \$500.00 non-refundable scheduling fee. If you cancel your surgery within 2 business days of your surgery scheduled time, you will be refunded the amount paid *minus* \$2000.00. If your surgery is cancelled due to a documented medical condition, you will be refunded the amount paid, minus the non-refundable \$500.00 surgery scheduling fee.

If you are financing your surgery, the \$500.00 non-refundable deposit is still required. There is an additional \$250 administrative fee if you choose to utilize Care Credit for financing. This fee is associated with the paperwork filing process and is due at your pre-op appointment. This fee must be paid in the form of cash or debit/credit. Should you decide to cancel before 2 weeks of your surgery, we will refund your finance company the amount financed, minus the 500.00 non-refundable deposit fee.

Initial cosmetic consultations are free. Secondary consultations to "re-discuss" the initial consultation are free.

All Botox, Restylane, Juvederm, Sculptra, Belotero, Radiesse or any other injectables will be asked to pre-pay prior to procedure.

Please ask for a receipt if one is not given to you.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

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### Smoking, and the Surgery Patient

I have been informed of the danger of smoking prior to having surgery. Scientific study has shown that smoking decreases the circulation to the skin. Those who insist on smoking during the period of healing have a great increase in complications resulting in skin necrosis or poor healing, skin loss, delayed healing with open wounds, worsened or additional scarring of the skin, bleeding, need for prolonged wound care/dressings, and poor take of any filler material (such as Collagen, Restylane/Juvederm, or fat).

For Facelift, Abdominoplasty, and Breast Lift/Reduction Patients: You must stop smoking 6 weeks prior to, and 3 weeks after surgery.

**\*\*This includes all Nicotine, Tobacco products: gum, patch, secondhand smoke, etc, which also decrease circulation to the skin.\*\***

I verify that I have been informed of these complications and that I should stop smoking 3-6 weeks prior to, and 3 weeks after surgery.

I understand the above information and I :

Do not smoke

\_\_\_\_\_  
Patient's Signature

**Will** quit smoking for  
the prescribed time

\_\_\_\_\_  
Patient's Signature

**Will Not** quit smoking  
For the prescribed time

\_\_\_\_\_  
Patient's Signature

Date: \_\_\_\_\_

Witness: \_\_\_\_\_



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### NOTICE OF PRIVACY PRACTICES

**Effective 4- 14-2003**

**This notice describes how medical information about you may be disclosed and how you can get access to this information. Please review it carefully.**

This page describes the type of information we gather about you, with whom that information may be shared and the safeguards we have in place to protect it. You have the right to the confidentiality of your medical information, and the right to approve or refuse the release of specific information except when law requires the release, or permitted by law without your authorization.

If you have questions about this notice, please contact our Privacy Officer at the above address.

This notice describes the Provider's practices regarding the use of your medical information and that of:

- . Any health care professional employed by Desert Hills Plastic Surgery Center who is authorized to enter information into your medical record.
- . Any member of a volunteer group we allow to help you.
- . All employees, staff, and other personnel who may need access to your information.
- . If we have, or in the future will have, multiple sites or locations, all of them will adhere to the provisions in this notice.

#### OUR PLEDGE REGARDING MEDICAL INFORMATION

We understand that medical information about you and your health is personal. Protecting medical information about you is important. We create a record of the care and services you receive. We need this record to provide you with quality care and to comply with certain legal requirements.

This notice will tell you about the ways in which we may use and disclose medical information about you. We also describe your rights and certain obligations we have regarding the use and disclosure of personal medical information. We are required by law to:

- . Keep confidential any medical information that concerns your condition or treatment, how your care is paid for, and demographic information, if such information can be used to identify you;
- . give you this notice of our policies, procedures and information privacy practices with respect to medical information about you; and
- follow the terms of the notice that is currently in effect.

#### HOW WE MAY USE & DISCLOSE MEDICAL INFORMATION ABOUT YOU

The following listed are different ways that we may use and disclose information about you. If you require examples please ask for more information. **For Treatment, For Payment, For Health Care Operations Purposes, Appointment Reminders, Treatment Alternatives, Health –Related Benefits and Services, Individuals Involved in Your Care or Payment for Your Care, Research, As Required By Law, To Avert A Serious Threat to Health Or Safety, Fundraising Activities, Organ and Tissue Donation, Military & Veterans, Workers Compensation, Public Health Risks, Health Oversight Activities, Lawsuits and Disputes, Law Enforcement, Coroners, Medical Examiners, and Funeral Directors, Inmates in the Custody Of Law Enforcement.**

**Where Nevada law and HIPAA regulations conflict, we will abide by the more stringent provision protecting your personal health information.**

## YOUR RIGHTS REGARDING MEDICAL INFORMATION ABOUT YOU

You have the following rights regarding medical information we maintain about you:

**Right to Inspect & Copy.** You have the right to inspect and copy medical information that may be used to make a decision about your care. This includes medical and billing records, excludes psychotherapy notes. If you choose to do so, you must submit your request in writing to our Privacy Officer. A copying fee will apply, or other unusual supplies associated with your request.

We may deny your request to inspect and copy in certain limited circumstances. If you are denied, you may request that the denial be reviewed and the next appropriate step will be taken.

**Right to Amend.** If you feel that the medical information we have about you is incorrect or incomplete, you have the right to request an amendment for as long as the information is kept.

To request an amendment, your request must be made in writing and submitted to the Privacy Officer. In addition, we may deny your request but will notify in writing as to the reason.

**Right to an Accounting Of Disclosures.** You have the right to request an “accounting of disclosures.” This is a list of disclosures we made of medical information about you. This accounting will not include many routine disclosures.

To request this list, you must submit your request in writing to our Privacy Officer. Your request must state a time period that may not be longer than six years and may not include dates prior to April 14, 2003. A fee may apply.

**Right to Request Restrictions.** You have the right to request a limit on the medical information we disclose about you to someone who is involved in your care or for the payment of your care, like a family member or friend. We are not required to agree with your request. If we do agree we will comply with your request unless the information needed is to provide you with emergency treatment. To request restrictions, you must make your requests in writing to our Privacy Officer and they will give you further instructions.

**Right to Request Confidential Communications.** You have the right to request that we communicate with you about medical matters in a certain way or at a certain location. For example, you can ask that we only contact you at work or by mail. To request confidential communications, you must make your request in writing to our Privacy Officer. We will not ask you the reason for your request. However, if complying with your requests entails additional expense over our usual means of communication, a fee may apply.

**Right to a Paper Copy of this Notice.** You have a right to a copy of this notice.

## CHANGES TO THIS NOTICE

**We reserve the right to change this notice.** We reserve the right to make the revised notice effective for medical information we already have about you as well as any information we receive in the future. We will post a copy of the current notice in the Patient Education Room. The notice will contain, on the first page, the effective date.

## COMPLAINTS

If you believe your privacy rights have been violated, you may file a complaint with us or with the Secretary of the Department of Health and Human Services. To file a complaint, contact our Privacy Officer at the address and phone number below. All complaints must be in writing. You will not be penalized for filing a complaint.

**DESERT HILLS**  
PLASTIC SURGERY CENTER

**OTHER USES OF MEDICAL INFORMATION**

Other uses and disclosures of medical information not covered by this notice or the laws that apply to us will be made only with your written authorization. If you provide us permission to use or disclose medical information about you, you may revoke that permission, in writing, at any time. If you revoke your permission, we will thereafter no longer use or disclose medical information about you for the reasons covered by your written authorization. You understand that we are unable to take back any disclosures we have already made under your authorization. We are required to retain our records of the care that we provided to you for six years.

**PRIVACY OFFICER**

The Provider's Privacy Officer is:  
Raquel Bosze c/o Desert Hills Plastic Surgery Center  
10001 South Eastern Avenue, Suite 406  
Henderson, NV 89052 (702) 260-7707 Phone (702) 990-1972 Fax

DESERT HILLS  
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**ACKNOWLEDGEMENT**

**I hereby acknowledge that I have been presented this notice of Privacy Practices.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

I authorize Dr. Hayley Brown to use or disclose my protected health information and all other information necessary to carry out treatment or obtain payment. (medical doctors and/or specialist, collection agencies, insurance companies).

\_\_\_\_\_ I authorize correspondence including postcards, email and text messages to be sent to me.

\_\_\_\_\_ I authorize the release of information regarding my treatment to my spouse and/or significant other.

\_\_\_\_\_ I do NOT want any of my information disclosed without my written consent

List any family members, relatives and/or friends that may discuss or request your medical information.

Name:

Relationship:

_____	_____
_____	_____
_____	_____
_____	_____